**SCM will crosscheck the all challan copy with the mother and outsource factory, then keep records for further use.**

**SCM department will arrange the Vehicle from Transport department**

**Transport will complete the operation from mother factory to outsource factory**

**SCM sent the VAT copy and challan to the delivery point of factory**

**SCM inform outsource factory to unload PM by confirming the quantity and quality**

**SCM collect the challan copy from outsource factory and sent to accounts for GRN**

**Ensuring the required PM (Poly & Carton) in stock from the Factory Store**

**SCM department request VAT copy & SAP challan to the factory store department**

**Store create challan & collect vat copy from VAT department, then sent to SCM**

**Create Stock Transfer order (STO) by Accounts Department**

**PO request to Accounts department by SCM Department**

**Demand PR (with quantity) Raise by store department**

**SCM inform to Carton & Poly Factory-Store for prepared the Mentioned PM**

**Tissue Hand Towel outsourcing PM flow chart**